

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: August 4, 2026

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present: Cindy Wright, Eric Johnson, Kurt Zehnder, Robert Schuldt, and Greg Myhre

Others Present: Interim Auditor/Treasurer Polly Heberlein, Fillmore County Journal Reporter Charlene Selbee, The Caledonia Argus Associate Editor Kaita Gorsuch, Coordinator Brent Parker, EDA Director & Coordinator Support Allison Wagner, Finance Director Carol Lapham, Public Health Director Jordan Knoke, Public Health Educator Bri Ceaser, Engineer Brian Pogodzinski, Sheriff Brian Swedberg, IT Director Andy Milde, Emergency Management Director Mark Olson, Interim Attorney Suzanne Bublitz, and Assistant County Attorney Daniel Coogan

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to approve the agenda.

Motion was made by Commissioner Johnson, seconded by Commissioner Schuldt, motion unanimously carried to approve the meeting minutes from July 28, 2026.

Public Comment:

None.

APPOINTMENTS

At 9:37 a.m. Commissioner Zehnder moved, Commissioner Wright seconded, motion carried unanimously to enter into closed session pursuant to Minn. Stat. § 13D.05, subd. 3(b), attorney-client privilege, to consult with the County Attorney regarding potential litigation. All the Commissioners, Interim Attorney Bublitz, Assistant Attorney Coogan, It Director Milde, Sheriff Swedberg, Emergency Management Director Olson, and Coordinator Parker attended the closed session.

At 10:21 a.m. Commissioner Johnson moved, Commissioner Zehnder seconded, motion carried unanimously to return to regular session. Interim Attorney Bublitz said they had discussed a potential lawsuit.

CONSENT AGENDA

Commissioner Zehnder moved, Commissioner Wright seconded, motion unanimously carried to approve the consent agenda. Approved items are below.

- 1) Accept \$1000 donation from Medica to support Elder Day/Flu vaccine Clinic. Funds will be used for door prizes and refreshments.
- 2) Accept \$1000 donation from BlueCross BlueShield to support Elder Day/Flu vaccine Clinic. Funds will be used for door prizes and refreshments.
- 3) Accept resignation from Tammy Klinski effective August 12th, 2026 with thanks for her for 1.5 years of service.
- 4) Review and approve payments. Payments are below.

REQUEST APPROVAL FOR PAYMENTS

2026/08/04 COMMISSIONER WARRANTS:

VENDOR NAME	AMOUNT
CLEAN HARBORS ENV SERVICES	6,465.90
COMMISSIONER OF TRANSPORTATION	5,332.65
DELTA DENTAL	7,992.10
FREEDOM AUTO LLC	3,660.99
GROUNDBREAKING CONNECTIONS LLC	7,083.33
IUOE LOCAL 49 FRINGE BENEFIT FUNDS	28,475.00
MEDICA	269,699.42
MILESTONE MATERIALS	2,805.95
MINNOWA CONSTRUCTION INC	6,152.35
MN LIFE INSURANCE COMPANY	2,500.82
MORRIE'S ONALASKA CHEVROLET	2,070.74
SCHNEIDER CORPORATION/THE	3,256.80
	345,496.05
26 VENDORS PAID LESS THAN \$2000.00	10,454.61
	355,950.66
PUBLIC HEALTH & HUMAN SERVICES	22897.46
	378,848.12

ACTION ITEMS

File No. 1 – Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to approve Resolution No. 26-20 to approve the Certificate of Final Acceptance for SAP 028-599-101, the Oakland bridge project constructed by Minnowa Construction. The total contract was \$615,234.68. Resolution is below.

RESOLUTION NO. 26-20

FINAL ACCEPTANCE FOR SAP 028-599-101 OAKLAND DRIVE BRIDGE CONTRACT # 5165

FAHRNER ASPHALT SEALERS, LLC

AUGUST 4, 2026

WHEREAS, Contract No. 5165, SAP 028-599-101, Oakland Drive Bridge, has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

File No. 2 – Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to approve airport lease agreements for Ryan Kerr and the Red Barons. Engineer Pogodzinski said the airport t-hanger project would be completed soon.

DISCUSSION ITEMS

Coordinator Parker said he had attended a meeting with Dairyland Power regarding the proposed 765 kV transmission line project in Houston County along with Engineer Pogodzinski and Commissioners Wright and Myhre. The meeting was a technical meeting. Dairyland Power said they had briefly looked into other options, but they wanted to keep the proposed new line in the existing corridor. The County had asked about the possibility of burying the line and had been told by Dairyland that it was not technically feasible to do so. Dairyland would be filing a route permit in the fall of 2026 with the Public Utilities Commission (PUC), and the PUC would decide if the project would move forward. At that time an environmental impact statement would be provided. Engineer Pogodzinski said Dairyland had asked about possible future projects at the airport that could impact the line. Dairyland had also met with the FAA. He said they would be crossing 8 County roads and 10 township roads. They would be sending the County a list of roadways. There would be approximately 150-200 towers in the County if the project moved forward. Dairyland was anticipating a decision from the PUC in Quarter 1 of 2028. In 2029 they

would be requesting permits if the project was approved by the PUC. Commissioner Wright said under current Minnesota law, public utility providers had a legal right to access public rights-of-way and local easements to install infrastructure for major utility expansions approve by the PUC. Counties and townships did not have the power to ban utility lines but did have legal authority to regulate how the installation occurred to protect local infrastructure and public safety.

EDA Director & Coordinator Support Wagner said she had received a call from one of the townships regarding the resolution the County had passed opposing the proposed 765kV “Gopher to Badger Link” Transmission Project within Houston County. There had been some confusion regarding the resolution. Wagner said she had told the township officer the County could email the resolution that had been adopted. Townships were welcome to use the resolution as a guide or adapt it as they saw fit if they wished to use it. Wagner had also told the township officer that Counties and townships did not have the authority to ban utility lines but did have the authority to regulate how the installation occurred to protect local infrastructure and public safety. Commissioner Wright said the response the County received to the resolution should also be shared with townships.

Coordinator Parker said he had attended an AMC Modernization Committee meeting the week prior.

Commissioner Myhre said National Night Out would take place that evening.

The Commissioners discussed recent and upcoming meetings including an ECB, Semcac Orientation, Community Health, and One Watershed meeting.

Closing Public Comment:

None.

There being no further business, a motion was made by Commissioner Wright, seconded by Commissioner Zehnder, motion unanimously carried to adjourn the meeting at 9:41 a.m. The next meeting would be a workgroup session on August 11th, 2026.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Brent Parker, Coordinator

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: August 11, 2026

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:

Cindy Wright, Eric Johnson, Kurt Zehnder, Robert Schuldt, and Greg Myhre

Others Present:

The Caledonia Argus Associate Editor Kaita Gorsuch, Finance Director Carol Lapham, Coordinator Brent Parker, EDA Director & Coordinator Support Allison Wagner, Interim Attorney Suzanne Bublitz, Fiscal Supervisor Heidi Harms, and Highway Accountant Sheila Schroeder

Board Workgroup Session

The board discussed having a Central Finance Department at the County with Finance Director Lapham, Fiscal Supervisor Harms, and Accountant Schroeder. This was something that had been discussed for some time, and a future central finance group had been meeting to work out the details. They shared with the Commissioners a chart showing what positions would serve as backup to what positions if someone were out. Lapham, Harms, and Schroeder would each cover for one another if any of them needed to be out. The future central finance group was working on processes and procedures. Coordinator Parker said currently payroll was out of the HR office, and payroll was a finance function. Coordinator Parker said every other week, time that could be spent on HR was being used for payroll taking away from the HR Department.

The Commissioners discussed the current operation of the Houston County License Center, including an overview of available service delivery models authorized under Minnesota law, operational considerations, and potential future options for the Board's consideration with Coordinator Parker. Coordinator Parker said historically the license center had been hard to staff, and was currently understaffed. It was anticipated that the license center would lose \$30,000 in 2026, and had been losing money in previous years. The board discussed the possibility of the license center being privately operated instead of being operated by the County. Coordinator Parker said the County could choose to discontinue Houston County's operation of Deputy Registrar and Driver's License Services. If the County discontinued services, the State would evaluate to see if there was a need in the County to continue the services and if a need was determined the State would advertise and bids would be received to take over the service. If the State determined there was not a need for continued services the County could choose to continue to operate the Houston County License Center, so the public would still be provided the service. Coordinator Parker said the next step would be for the County to pass a resolution and notify the State if they wanted to discontinue services. From there the County could work with the State and continue to operate until a proper transition could be made. It was the general consensus of the Commissioners to move forward with the process, and to continue working closely with the State.

It was the general consensus of the Commissioners that if the County discontinued service they would want to make the transition as smooth as possible for the public.

The Commissioners discussed County board communications both internally and externally. Commissioner Johnson said it was okay for Commissioners to tell people they were unsure or did not know the answer to questions until proper research could be done, or the correct person could be asked. Commissioner Zehnder said in speaking to constituents he often shared his opinion but did not speak on behalf of the entire board unless he knew how everyone else felt or there was a general consensus on the matter.

The workgroup session ended at 10:20 a.m.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Brent Parker, Coordinator

**BOARD OF COMMISSIONER MEETING
AGENDA REQUEST FORM**

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: August 18th, 2026**Date Request Submitted: August 13th, 2026****Submitted By (Name and Title): Brent Parker, County Coordinator**

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:**Consent Agenda Request:**

- 1) Transfer Melissa Jordan to a 1 FTE Child Support Case Aide (B22, Step 9), Effective August 24th, 2026
- 2) Transfer Lee Langager to a 1 FTE Certified Minnesota Appraiser (B23, Step 8), Effective August 24th, 2026
- 3) Approve a competitive search for 1 FTE Assessor Tech Clerk (B22)
- 4) Accept Resignation from Karen Fryseth (Child Support Officer) Effective August 11th, 2026.
- 5) Approve a competitive search for 1 FTE Child Support Officer (B24)
- 6) Appoint Anne Yakle and Kate Snodgrass as Ballot Board members for the State General Election to be held on November 3rd. (\$17.50 per hour)

Action Item Request:

- 1) Consider Resolution 26-21: DISCONTINUE COUNTY OPERATION OF THE LICENSE CENTER AND SUPPORT THE CONTINUED PROVISION OF DRIVER AND VEHICLE SERVICES BY A SUCCESSOR OPERATOR

Discussion Item:

- 1) Gopher to Badger Link 765 kV High Voltage Transmission Line Project Discussion requested by Commissioner Myhre.

Background/additional information can be typed below and/or included with request:

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

RESOLUTION NO. 26-21

RESOLUTION TO DISCONTINUE COUNTY OPERATION OF THE LICENSE CENTER AND SUPPORT THE CONTINUED PROVISION OF DRIVER AND VEHICLE SERVICES BY A SUCCESSOR OPERATOR

WHEREAS, Houston County currently provides motor vehicle registration, title, driver's license, identification card, and related Driver and Vehicle Services ("DVS") services to residents of Houston County and the surrounding area; and

WHEREAS, Minnesota Statutes § 168.33 provides for the appointment and administration of deputy registrars by the Minnesota Commissioner of Public Safety, and Minnesota Statutes § 171.061 governs the appointment and discontinuance of driver's license agents; and

WHEREAS, the Houston County Board of Commissioners has reviewed the County's continued operation of deputy registrar and driver's license services and has determined that the County should discontinue serving in this capacity; and

WHEREAS, the Houston County Board recognizes the importance of maintaining convenient access to motor vehicle registration, title, driver's license, identification card, and related services for Houston County residents; and

WHEREAS, the Board desires to work cooperatively with the Minnesota Department of Public Safety, Driver and Vehicle Services Division, to provide for an orderly transition and to minimize any interruption of services to the public; and

WHEREAS, the Board supports the State of Minnesota taking the necessary steps to identify, approve, and appoint a qualified replacement provider to continue DVS services within Houston County.

NOW, THEREFORE, BE IT RESOLVED, by the Houston County Board of Commissioners that:

1. **Discontinuation of County Services.** Houston County hereby provides notice of its intent to discontinue operating as a deputy registrar and driver's license agent and to relinquish its responsibility for providing the associated DVS services.
2. **Coordination with the State.** The Houston County Coordinator is authorized and directed to notify and work with the Minnesota Department of Public Safety, Driver and Vehicle Services Division, to establish an orderly transition plan and an appropriate effective date for discontinuation of County-operated services.
3. **Replacement Service Provider.** Houston County requests that the Minnesota Department of Public Safety initiate the appropriate process to identify and appoint a qualified replacement deputy registrar and/or driver's license agent to provide these services within Houston County.
4. **Continuity of Service.** It is the intent of the Houston County Board that County-operated services continue during a reasonable transition period, to the extent practicable and as

agreed upon with the Minnesota Department of Public Safety, in order to minimize or avoid a gap in services to the public.

5. **Transition Assistance.** County staff are authorized to cooperate with the Minnesota Department of Public Safety and any approved successor regarding equipment, records, facilities, public notification, operational transition, and other matters reasonably necessary to facilitate the transfer of services.
6. **County Facility.** Nothing in this Resolution commits Houston County to providing County-owned space, equipment, personnel, or financial support to a successor provider unless separately approved by the Houston County Board.
7. **Effective Date.** The final date on which Houston County will cease providing deputy registrar and driver's license agent services shall be established in coordination with the Minnesota Department of Public Safety and subsequently communicated to the public.

BE IT FURTHER RESOLVED, that the Houston County Board of Commissioners expresses its desire that deputy registrar and driver's license services remain available within Houston County following the County's withdrawal from providing these services directly.

Adopted by the Houston County Board of Commissioners on this 18th day of August 2026.

HOUSTON COUNTY COMMISSIONERS

Greg Myhre, Board Chair

ATTEST

Brent Parker
County Coordinator



HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING

AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: August 18, 2026

Date Request Submitted: August 7, 2026

Submitted By (Name and Title): Polly Heberlein, Auditor-Treasurer

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

- 1) Consider approving an Exempt Permit for Minnesota Lawful Gambling Application LG220 for Caledonia Girls Court Club INC for gambling (raffle) activities to be conducted at Ma Cal Grove Country Club in Caledonia Township with a drawing to be held on October 23, 2026, with no waiting period.

Action Item Request:

Discussion Item:

- 1)

Background/additional information can be typed below and/or included with request:

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Caledonia Girls Court Club Inc

Previous Gambling Permit Number: [REDACTED]

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: [REDACTED]

Mailing Address: 825 N Warrior Ave

City: Caledonia State: MN Zip: 55921 County: Houston

Name of Chief Executive Officer (CEO): Jim Hoscheit

CEO Daytime Phone: [REDACTED]

CEO Email: [REDACTED]

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Ma Cal Grove Country Club

Physical Address (do not use P.O. box): 15939 State Hwy 76, Caledonia, MN 55921

Check one:

☐ City: Zip: County:

☒ Township: Caledonia Township Zip: 55921 County: Houston

Date(s) of activity (for raffles, indicate the date of the drawing): 10/23/26

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: Caledonia TownshipSignature of Township Officer: Judith MassmanTitle: Clerk Date: 8-5-26**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Jim Hoscheit Date: 8/01/26

(Signature must be CEO's signature; designee may not sign)

Print Name: Jim Hoscheit**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: 8/18/2026

Date Request Submitted: 8/5/2026

Submitted By (Name and Title): Polly Heberlein, Auditor-Treasurer

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

Review 2025 Annual Disclosure Report for the City of Spring Grove Tax Increment Financing (TIF) Districts for the year ended December 31, 2025.

Action Item Request:

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

AUG - 4 2026

Spring Grove EDA - TIF 1-2 Bender 4th Addition - 2025 Annual Reporting Form

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Expr	B:
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2025 Annual Disclosure Statement

1	Name of Development Authority:	Spring Grove EDA
2	Name of Municipality:	Spring Grove
3	Fillmore County Journal (Name of the Newspaper)	8/10/2026 (Date of Publication)

The following information represents the annual disclosure of tax increment districts for the year ended December 31, 2025.

		TIF 1-2 Bender 4th Addition
4	Current net tax capacity	\$ 0
5	Original net tax capacity	\$ 0
6	Captured net tax capacity	\$ 0
7	Principal and interest payments due in 2026	\$ 0
8	Tax increment received in 2025	\$ 0
9	Tax increment expended in 2025	\$ 24,910
10	Month and year of first tax increment receipt	7/2009
11	Date of required decertification	12/31/2034
12	The total increased property taxes to be paid from outside the district if fiscal disparities Option A applies*	\$ 0

* The fiscal disparities property tax law provides that the growth in commercial-industrial property tax values is shared throughout the area. In a tax increment financing district, this value sharing can either result in a decrease in tax increment financing district revenue or a tax increase for other properties in the municipality depending on whether the tax increment financing district contributes its share of the growth. Amounts displayed here indicate that the district did not contribute its growth in commercial-industrial property tax values and represent the resulting increase in taxes on other properties in the City for taxes payable in 2025.

Additional information regarding this district may be obtained from:

13	Name:	Erin Konkel
14	Address:	118 1st Ave NW
15	City:	Spring Grove
16	State:	MN
17	Zip Code:	55974
18	Phone:	5074985221 Enter as 6512962551
19	Email:	erin@springgrovemn.com

Enter 'none' if no email address.

Spring Grove EDA - TIF 1-3 Daycare Redev Project - 2025 Annual Reporting Form

AUG - 4 2026

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Expr
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2025 Annual Disclosure Statement

1	Name of Development Authority:	Spring Grove EDA
2	Name of Municipality:	Spring Grove
3	Fillmore County Journal (Name of the Newspaper)	8/10/2026 (Date of Publication)

The following information represents the annual disclosure of tax increment districts for the year ended December 31, 2025.

		TIF 1-3 Daycare Redev Project
4	Current net tax capacity	\$ 12,762
5	Original net tax capacity	\$ 2,940
6	Captured net tax capacity	\$ 9,822
7	Principal and interest payments due in 2026	\$ 14,959
8	Tax increment received in 2025	\$ 13,439
9	Tax increment expended in 2025	\$ 31,681
10	Month and year of first tax increment receipt	6/2018
11	Date of required decertification	12/31/2043
12	The total increased property taxes to be paid from outside the district if fiscal disparities Option A applies*	\$ 0

* The fiscal disparities property tax law provides that the growth in commercial-industrial property tax values is shared throughout the area. In a tax increment financing district, this value sharing can either result in a decrease in tax increment financing district revenue or a tax increase for other properties in the municipality depending on whether the tax increment financing district contributes its share of the growth. Amounts displayed here indicate that the district did not contribute its growth in commercial-industrial property tax values and represent the resulting increase in taxes on other properties in the City for taxes payable in 2025.

Additional information regarding this district may be obtained from:

13	Name:	Erin Konkel
14	Address:	118 1st Ave NW
15	City:	Spring Grove
16	State:	MN
17	Zip Code:	55974
18	Phone:	5074985221 Enter as 6512962551
19	Email:	erin@springgrovemn.com

Enter 'none' if no email address.

AUG - 4 2026

Spring Grove EDA - TIF 1-4 - 2025 Annual Reporting Form

Home	Overview	District Info	Debt	Interfund Loans	PAYG	Project Costs	Transfers	Rev & Expr.
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2025 Annual Disclosure Statement

1	Name of Development Authority:	Spring Grove EDA
2	Name of Municipality:	Spring Grove
3	Fillmore County Journal (Name of the Newspaper)	8/10/2026 (Date of Publication)

The following information represents the annual disclosure of tax increment districts for the year ended December 31, 2025.

		TIF 1-4
4	Current net tax capacity	\$ 25,366
5	Original net tax capacity	\$ 1,890
6	Captured net tax capacity	\$ 23,476
7	Principal and interest payments due in 2026	\$ 84,084
8	Tax increment received in 2025	\$ 32,120
9	Tax increment expended in 2025	\$ 125
10	Month and year of first tax increment receipt	5/2020
11	Date of required decertification	12/31/2028
12	The total increased property taxes to be paid from outside the district if fiscal disparities Option A applies*	\$ 0

* The fiscal disparities property tax law provides that the growth in commercial-industrial property tax values is shared throughout the area. In a tax increment financing district, this value sharing can either result in a decrease in tax increment financing district revenue or a tax increase for other properties in the municipality depending on whether the tax increment financing district contributes its share of the growth. Amounts displayed here indicate that the district did not contribute its growth in commercial-industrial property tax values and represent the resulting increase in taxes on other properties in the City for taxes payable in 2025.

Additional information regarding this district may be obtained from:

13	Name:	Erin Konkel
14	Address:	118 1st Ave NW
15	City:	Spring Grove
16	State:	MN
17	Zip Code:	55974
18	Phone:	5074985221 Enter as 6512962551
19	Email:	erin@springgrovemn.com

Enter 'none' if no email address.



HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: 8/18/2026

Date Request Submitted: 8/5/2026

Submitted By (Name and Title): Polly Heberlein, Auditor-Treasurer

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

Review 2025 Annual Disclosure Report for the City of La Crescent Tax Increment Financing (TIF) Districts for the year ended December 31, 2025.

Action Item Request:

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

PUBLIC NOTICE
CITY OF LACRESCENT, MINNESOTA
ANNUAL DISCLOSURE OF TAX INCREMENT DISTRICTS FOR THE
YEAR ENDED DECEMBER 31, 2025
(Minnesota Statutes, Section 469.175(5))

	DISTRICT 2-1	DISTRICT 4-2	DISTRICT 5-1	DISTRICT 1-8	DISTRICT 1-9
Current Net Tax Capacity	0	35,482	7,094	58,244	1,314
Original Net Tax Capacity	0	2,919	1,533	1,637	1,464
Captured Net Tax Capacity	0	32,563	5,561	56,607	0
Principal and Interest Payments Due in 2026	0	8,883	3,083	66,367	0
Tax Increment Received in 2025	385	42,063	6,758	73,852	0
Tax increment Expended in 2025	1,250	18,846	7,218	68,984	1,375
Month / Year First Tax Incr. Receipt	July 1998	July 2010	July 2009	July 2020	July 2023
Date of Required Decertification	12/31/24	12/31/35	12/31/34	12/31/45	12/31/37

Additional information regarding each district may be obtained from:

Kara Tarrence, Finance Director
City of LaCrescent
P.O. Box 142
LaCrescent, MN 55947
507-895-2069
ktarrence@cityoflacrescent-mn.gov

Publish: Houston County News

REQUEST APPROVAL FOR PAYMENTS**2026/08/18 COMMISSIONER WARRANTS:**

VENDOR NAME	AMOUNT
ABILITY BUILDING COMMUNITY	2,664.50
ACENTEK	4,399.48
ADVANCED CORRECTIONAL HEALTHCAR	8,112.33
AVFUEL CORPORATION	22,715.53
BRUENING ROCK PRODUCTS INC	147,800.83
CALEDONIA OIL CO INC	7,590.00
CALEDONIA/CITY OF	21,645.42
ENTERPRISE FM	10,414.39
ENTERPRISE FM TRUST CAR SALES	13,479.56
HOUSTON COUNTY TREASURER	21,538.13
KWIK TRIP	5,912.95
LIBERTY TIRE RECYCLING LLC	3,918.80
LOFFLER COMPANIES	2,027.07
MACQUEEN	2,912.00
MATTISON CONTRACTORS INC	5,654.04
MEYERS LAWN SERVICE LLC	2,440.00
MILESTONE MATERIALS	33,960.58
MINNESOTA ENERGY RESOURCES	3,012.21
MN STATE TREASURER	5,357.50
OLYMPIC BUILDERS GENERAL CONTRAC	200,292.30
RICHARD'S SANITATION LLC	23,976.84
SCOTT CONSTRUCTION INC	485,580.25
STONEBROOKE ENGINEERING INC	6,604.69
WEX BANK	2,175.44
WEX BANK	4,735.79
	1,048,920.63
43 VENDORS PAID LESS THAN \$2000.00	20,490.53
	1,069,411.16
PUBLIC HEALTH & HUMAN SERVICES	274,499.68
	1,343,910.84

²⁰
HOUSTON COUNTY
AGENDA REQUEST FORM
August 18, 2026

Date Submitted: 8/4/2026
By: Root River SWCD

Item requested for agenda or consent agenda (please specify):

Resolution for Adoption - Aquatic Invasive Species Prevention Aid

<u>Reviewed by:</u>	☐ HR Director	☐ County Sheriff	
	☐ Finance Director	☐ County Engineer	
	☐ IS Director	☐ PHHS	
	☐ County Attorney	☐ Other (indicate dept)	
	☐ Environmental Svcs		
<u>Recommendation:</u>			
<u>Decision:</u>			

Please turn in to Board Clerk Wagner by noon the Thursday before each meeting via the BOC email.
Thank you.

RESOLUTION NO. 26-22

AQUATIC INVASIVE SPECIES PREVENTION AID

August 18, 2026

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county. Houston County was allocated \$11,248 for 2027 and years following (5 watercraft trailer launches and 50 watercraft trailer parking spaces), and

WHEREAS, the legislation requires that Houston County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county, and

WHEREAS, the county may appropriate the proceeds directly or may use any portion of the proceeds to provide funding to a soil and water conservation district in the county, for a joint powers board or cooperative agreement with another political subdivision, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section, and

WHEREAS, the county must submit a copy of its guidelines for use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received, and

WHEREAS, maintaining an ongoing effort to inform the public of resource needs, resource impairments and resource protection matters has been identified as the most important tool in addressing water resource concerns in the Root River Comprehensive Watershed Management Plan and the Mississippi River Winona/La Crescent (WinLaC) Comprehensive Watershed Management Plan for Houston County, the fight against Aquatic Invasive Species is included in this educational effort and will continue to be a cornerstone for Houston County.

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Houston County, Minnesota designate oversight of Houston County's AIS prevention efforts to the Root River Soil and Water Conservation District and delegates to them the responsibility to prepare, implement and report annually a plan to allocate the funding in accordance with the above legislation.

*****CERTIFICATION*****

STATE OF MINNESOTA, COUNTY OF HOUSTON

I, Polly Heberlein, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated August 18, 2026.

WITNESS my hand and the seal of my office this 18th day of August 2026.

 Polly Heberlein, County Auditor